

MONITORING REPORT I-MHERE B.2a

Book I: PROGRAM (max. 20 pages)

Section 1: Introduction (max 3 pages)

Briefly describe:

- project background, strategic issue, and project objectives
- the most outstanding achievement
- current project implementation and conclusion, including a general self assessment of the overall achievement, obstacles, action taken, and future plan (next year).

Section 2: Project Overall Achievement (max 5 pages)

- description of most outstanding performance
- status of performance indicators

Management Aspect	Baseline Condition	Current Achievement	Mid-term Target	Final Target
1				
2				
..				

- status of physical progress for all project components as this reporting period
- status of disbursement for all project components (accumulated) as this reporting period, including a general self assessment of the overall budget disbursement
- provide brief discussion on what have been successfully implemented and/or failed, and explain why.

Section 3: Detailed Project Achievement

- intended outcomes of the project/program as described in the latest PIP
- status of performance indicators for each management area:

Indicators	Baseline Value	Current Achievement	Mid-term Target	Final Target
1				
2				
..				
n				

- progress and outstanding achievement by each management aspect (e.g. human resources, financial, asset management, procurement, quality management, etc.)
- success and impacts to the university management;
- describes program success and/or failure, and explain why.
- future plan of actions (main issue to be address in next year PIP)

Book II: PROCUREMENT and FMR

Section 1: Progress Summary (max 4 pages)

Briefly describe:

- current accumulated procurement progress as compared to the original procurement schedule (include updating procurement plan)
- current accumulated budget disbursement as compared to the original total budget to this period
- next plan of action / program to achieve targeted performance
- what have been done successfully and/or what went wrong, and why.

Section 2: Detailed Procurement and Financial Management Report

Provide information in accordance to given format

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